

OVLL Elected Board of Directors

Position Descriptions

All Directors are elected in June and will serve a one year term. All Directors must support the philosophy of Little League Baseball and represent OVLL commendably in all activities. The Board may adopt such rules and regulations for the conduct of its meetings and the management of the League as it may deem proper. All Directors must attend monthly Board meetings and serve as “Officer of the Day” as needed.

President: Presides at League meetings and assumes full responsibility for the operation of the local league. The President receives all mail, supplies and other communications from the Little League Headquarters. The President must see to it that League personnel are properly briefed on all phases of rules, regulations and policies of Little League Baseball. The League President is the contact between the local organization and Little League Headquarters. President must be a regular member of OVLL for at least two years and an elected Board of Director member for at least one year.

Vice President: Presides in the absence of the President; works with other officers and committee members; is ex-officio member of all committees and carries out such duties and assignments as may be delegated by the President. Vice President must be a regular member of OVLL for at least one year.

Secretary: Maintains a register of members and directors; records the minutes of meetings; is responsible for sending out notice of meetings and maintains a record of league’s activities.

Treasurer: Signs checks co-signed by another officer or director; dispenses league funds as approved by the Board of Directors; reports on the status of league funds; keeps local league books and financial records; prepares budgets and assumes the responsibility for all league finances.

Lead Player Agent: Conducts annual try-outs and is in charge of player selection; assists President in checking birth records and eligibility of players; serves as a member of the Board of Directors of the local league and generally supervises and coordinates the transfer of players to or from the Minor Leagues according to provisions of the regulations of Little League Baseball.

Lower Player Agent: Helps conduct annual try-outs and is in charge of player assignments in the Lower Divisions (MinC and below); assists in checking birth records and eligibility of players; serves as a member of the Board of Directors of the local league and generally supervises and coordinates the players in Lower Divisions according to provisions of the regulations of Little League Baseball

Safety Officer: Coordinates all safety activities; ensures safety in player training; ensures safe playing conditions; coordinates reporting and prevention of injuries; solicits suggestions for making conditions safer and reports suggestions to Little League Headquarters through the League President.

Information Officer: Maintains player registration information; ensures the league rosters are uploaded to Little League; sets games schedules; serves as primary contact person, optimizing the use of the internet for league administration and for distributing information to League members and to Little League Baseball.

Coaching Coordinator: Represents managers and coaches in league; coordinates mini-clinics as necessary; serves as contact person for Little League and its managers’ and coaches’ education program; develops a list of manager candidates to be used for the following season.

Auxiliary Representative: Oversees and coordinates the league’s Team Parents; oversees the activities of the Snack Bar, Opening Day, Trophy and Uniform Coordinators and Committees.

Fundraising Manager: Oversees fundraising activities. Implements existing fundraising programs and creates new initiatives to generate needed monies for the league. Responsible for working with local business, individuals, and league members to generate donations; oversees the activities of the Fundraising Coordinators and Committees.